

St. Mary's School Board Meeting Minutes



February 9, 2016

Call to Order: 6:31 pm.

Attendance: Brother Roger, Father Fasnacht, Lynda Privet, Mark Jennings, Joe Stemper, Jenny Winjum, Arlene Augedahl and Angie Welscher

Absent: BJ Augedahl

Special Guest(s): Karen Loging, Angie Sloan, Muffy Klug and Dawn Hawkins

Reports:

Secretary's Report:

Minutes were reviewed. A motion to approve by Arlene and second by Joe

Financial Report:

Financials were reviewed on the agendas New Business section of the meeting.

Old Business:

1. Computer Update –
 - a. 18 computers updated in the computer lab, all computers have now been replaced.
 - b. St. Mary's University will share Windows 10 with us
 - c. Could be more computers available in the spring
 - d. 6 iPads to be ordered, cost is just over \$500 each, Brother is looking to get 30 total so there is a set for each the middle school and elementary
2. Catholic Schools Week Schedule –
 - a. Due to weather 2 days were missed but they will work back in what they can on another day
 - i. Cultures Fair will be same night as the Curriculum Fair, March 30th
 - b. Catholic Schools Week went well overall
3. Alumni List/Development -
 - a. Father provided St. Peter's Letter of Appeal as an example for the Board to read
 - b. Continuing steps to collect and consolidate our alumni list before we draft a letter
4. Lunch Program -
 - a. Just an update that everything is still going well and that they are having a "Try is Tuesday" introducing new food choices to the students

New Business:

1. Scrip – Speaker Muffy Klug

- a. Discussed that Scrip is and can be our biggest fundraiser but we need to keep it on the radar and keep finding ways to get families and extended families to use the program
 - i. Currently there are 7 who reconcile and 13 sellers
 - ii. Numbers were compared at our average weekly sales to La Crescent. St. Mary's at \$10K a week and La Crescent at \$20K a week, however La Crescent does require some mandatory purchasing of the scrip but that information was not provided at this meeting
 - iii. Dawn commented on the online scrip wallet option and that it is not a strong program yet as it is difficult to balance and maintain
 - iv. It was discussed that a survey would be put out there for families to answer a couple of questions regarding the scrip, Lynda and Dawn will get this together.
 - b. Continue to think on ways to improve the weekly scrip sales, what can we do more to promote and educate the families of St. Mary's to work to get more participation.
 - i. Noted as well that Muffy took a poll the summer of 2015, half that buy scrip are those who do not have students at St. Mary's
2. NWEA Winter Testing -
 - a. Results are there, Brother will research them first and this topic will be tabled until the March meeting
 3. Budget Update -
 - a. As previously discussed Preschool rates to plan for a \$25 increase for 3-4yr old and \$50 increase for 4-5yr old; Dawn looked into the preschool rates for the public school to see how they compared to our suggested 2016-2017 rates. Public rates are less than St. Mary's but comparable
 - i. Motion to approve the price changes by Angie and second by Mark
 - b. JMC online grading system – There is an annual fee of \$1500. Is it being used? Dawn and Lynda will also add this to the survey

Committees

1. Committee Reports
 - a. Website – Updates are all ready to go live, however the host server is not working properly and will need to look to get another host server
 - i. Looking at February 15th or March 1st to turn it on
 - b. Alumni – waiting for website to get up and running there will be a place for alumni to go and update their information. Once the site is up a date will be selected to have Father speak at mass regarding the website and to give a brief discussion on the importance of why to go in and update your information and get added to the school's alumni database.
 - c. Marketing – School has a marketing plan; still working to get ideas together on how to implement at school
 - d. Technology – no new updates
 - e. MNSAA – Brother needs minutes and goals from each of the committees as soon as possible to get our report updated

Meeting adjourned – Next Meeting March 8, 2016